



# LHFC Player Registration Guide

Please follow the below instructions to register online for the club.

## Create a Play Football Account

Unfortunately as the FFA have moved to a new registration system this season, your old MyFootballClub (MFC) login will no longer work, so you will need to register for a new PlayFootball account. If you use the same email you used for MFC then all your history and details will come across, if not they will need to be re-entered.

1. Go to the Play Football website: [www.playfootball.com.au](http://www.playfootball.com.au)
2. Click on "My account" in the top right hand corner
3. Fill out the relevant details, create your password and go through the verification process

## Register a Player

4. Click on "Register Now"
5. Click on the relevant age group you want to register for (
6. Type 'Lennox Head Football Club' in the search box
7. Select "Lennox Head Football Club" from the drop down box
8. Click "START MY REGISTRATION"
9. Click "Get started"
10. If you are using the same email as your previous MFC account, you should see a list of names linked to that email address.
11. Put a tick in "Link" box for each of the names you would like to link to this account (i.e. most likely every name that appears). If one of the names is you, you can also put a tick in the "Me" box.
12. Click "Continue"
13. Click on the player you would like to register or if a new player check the 'I am registering a new person'
14. Fill out the relevant boxes on the form (Role, Football Type = Club Football, Playing Level = Community)
15. Click on "Select" for the relevant player age group
16. Check the product details and click "Continue"
17. Check and update as required Participant Details. Click "Continue".
18. You can add a photo if you wish, but there is no requirement to. Click "Continue"
19. Review the order details. Tick or untick the relevant marketing communications boxes. Please leave the Lennox Head Football Box ticked so we can email you, we do not send out marketing material.
20. Tick the I have read the T&C's box, a pop up window appears, read the T&C's, scroll to the bottom and click "Accept All T&C's displayed".
21. Click "Continue"
22. If you wish to pay by Credit Card, please enter the relevant details and then click "Pay Now". If you wish to pay by EFT directly to our bank account, click "Submit and Pay Later".
23. Your registration is complete; you can click "Finished Registration" or if you want to register another player click "Perform another registration".

If you opted for "Offline Payment" please make sure you make payment via direct deposit or attend one of our registration information days and make payment by cheque or cash. Your registration isn't complete until payment has been received.

Account Name: Lennox Head Football Club  
BSB:728-728  
Account No: 222 179 73  
Reference: Player Surname, Player First Name, FFA Number





### **Where do I go if I need help with my registration?**

If you have any trouble with your registration, you can use the following resources to help you

- Visit the [Play Football Support](#) site for useful resources or to submit a support ticket.
- Call the support desk on 02 8880 7983: Monday-Friday 9am - 9pm AEST

